



Pennsylvania State Fair Queen Program

# 2010 PA FAIR QUEEN COMPETITION APPLICATION PACKET

## CONTENTS:

**PART 1: Reference documents**

**PART 2: 2010 Application documents**

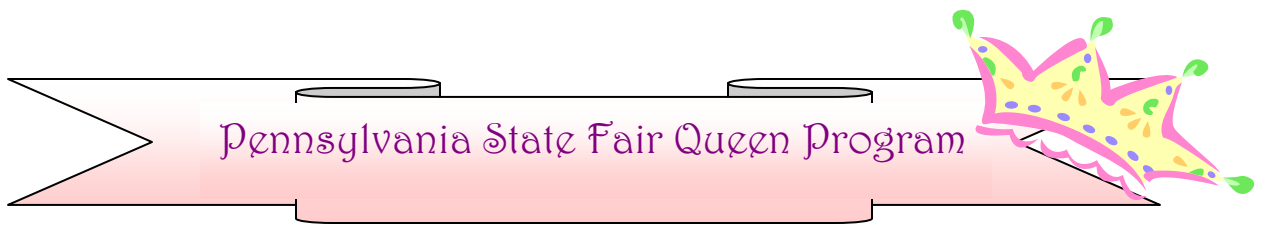
*Completed Application must be postmarked by November 15, 2009  
in order for Contestant to be eligible for the 2010 State Competition*

MAY 2009

**For questions or concerns concerning the Application process, contact:**

Bitsey Kopfinger

Phone: 570-296-8790



# PA FAIR QUEEN COMPETITION APPLICATION

## PART 1 OF 2: REFERENCE DOCUMENTS

We have received your Fair's request for an Application for the 2010 PA Fair Queen contest. We look forward to your Fair Queen's participation in our state competition!

The following items are being transmitted to you in this mailing:

Application Part 1: Reference documents

(General Rules, tentative Contest Schedule, Dress Code requirements, and sample Convention Registration form)

Application Part 2: Official Application documents (Instructions and Forms)

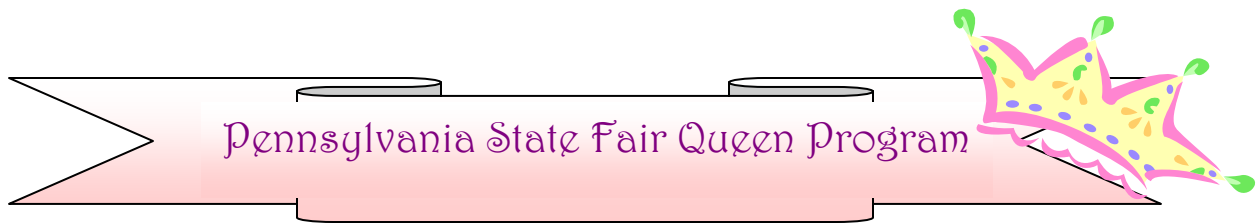
**COMPLETED APPLICATION MUST BE POSTMARKED BY NOVEMBER 15, 2009**

**NEXT STEPS:** see summary below of what your Fair must do to properly register your Queen for the State Contest:

REQUIRED ITEM	DEADLINE	COORDINATOR
<p><b>STEP ONE:</b> Submit Completed PA Fair Queen Contest Application (see Part 2: Official Application documents)</p>	<p><u>Postmark by November 15</u> to the Correspondence Coordinator</p>	<p>Bitsey Kopfinger PA State Fair Queen Program Contest Correspondence Coordinator PO Box 456 Milford, PA 18337 570-296-8790</p>
<p><b>STEP TWO:</b> Request Hotel Room</p> <p><i>Online and Phone Registration Information will be communicated to Fairs by mail and also available at <a href="http://www.pafairs.org">www.pafairs.org</a> after Oct 31</i></p>	<p>Coordinators and Contestants should confirm with their Fair <u>before November 15</u> as to whom will be making the hotel room reservations</p>	<p>Fairs, Queen Coordinators and/or Contestants</p>
<p><b>STEP THREE:</b> Submit Convention Registration</p> <p><i>Form available online at <a href="http://www.pafairs.org">www.pafairs.org</a> after Oct 31</i></p>	<p><u>Before December 31</u></p>	<p>Bruce Koppenhaver PA State Assoc. of County Fairs Convention Coordinator PO Box 546 Gratz, PA 17030 866-814-6985</p>

For assistance with Application process, contact: **Bitsey Kopfinger, 570-296-8790**

Contestants will be ineligible for the final competition if completed Application is not postmarked by November 15, 2009. An **Official Contestant Packet** will be sent to all qualified state contestants in early December.



## **2010 STATE CONTEST - GENERAL RULES**

1. The complete Application must be postmarked to Bitsey Kopfinger, Contest Correspondence Coordinator, by November 15, 2009. If the complete Application is not received according to these rules, the Fair Queen Coordinator will be notified and the Contestant will not be eligible to compete in the State Contest.
2. A "complete Application" shall be defined as one in which all of the items listed on the Application Item Checklist have been received by the Correspondence Coordinator, in one complete package, by the postmark deadline.
3. All contestants must comply with all the following rules in order to be eligible for the final State competition. Fairs must use all of the PA Fair Queen Program-approved Contest Rules listed below for their local Queen contest. Rules must be listed in the Fair's Premium Book, and a copy of the premium book page must be included with the Application. The PA State Fair Queen Program is not responsible for any other rules that a fair might add to supplement these State rules (ex: some Fairs elect to add a county residency requirement; others add a talent requirement.) Each PA Fair Queen contestant must
  - a. Be a female who is a U.S. citizen and a resident of Pennsylvania.
  - b. Be at least age 16, but no older than 20, years of age as of June 1 of the year entering the local contest.
  - c. Be the certified representative from the local fair where she was crowned.
  - d. Have not been a former local Fair Queen winner, nor a former State Fair Queen contestant.
  - e. Not hold any other title for any other commodity group or pageant.
  - f. Have her parent(s)' or guardian(s)' consent to enter the State competition.
  - g. Be single, have never been married, have not been pregnant nor given birth to a child.
  - h. Be of good moral character (at the discretion of the Committee)
  - i. Be able to meet all time commitments, Queen obligations and dress code as set forth by the PA State Fair Queen Program.
4. The PA Fair Queen competition will be a 3-day event held in conjunction with the annual PA State Association of County Fairs (PSACF) and the PA State Showmen's Association (PSSA) Convention at the **Hershey Lodge & Convention Center** in Hershey, PA. The Queen Contest will begin on **Thursday, January 21** and conclude with the **Coronation Banquet on Saturday, January 23, 2010**. Each contestant is expected to arrange her personal schedule as she must attend all contest activities and judged events.
5. Each sponsoring Fair must designate an adult chaperone who will be responsible for their Queen Contestant at all times during the Convention and State Fair Queen Contest. Chaperones may be the Queen Coordinator, a Fair delegate, or a family member/guardian. The chaperone must check-in with the Contestant on the first day of the contest.
6. The **\$90.00** Contestant Fee (payable to "*PA State Fair Queen Program*") must be submitted with the Application items by the **November 15, 2009 deadline**. This fee covers only the Contestant's convention and contest registration, one (1) ticket for the PSACF Banquet, and one (1) ticket for the Coronation Banquet. Each Fair is responsible for all other costs associated with the State contestant's participation in the competition including travel, hotel accommodations and other meals. In addition to the Application, the Fair must also register the Queen Contestant on the ***PSACF Convention Registration Form*** according to its directions, and pay for any other events she wishes to attend.
7. It is the Fair's responsibility to obtain a hotel room for their Queen Contestant. A block of rooms will be available at The Hershey Lodge. Room Reservations can be done online or by phone. The process will be communicated to Fairs by October 31. Queen Coordinators and Contestants should confirm with their Fair prior to November 15 as to whom will be making the hotel room reservations. Hershey Lodge requires the first night's deposit payment by the Room Block

For assistance with Application process, contact: **Bitsey Kopfinger, 570-296-8790**

Contestants will be ineligible for the final competition if completed Application is not postmarked by November 15, 2009. An **Official Contestant Packet** will be sent to all qualified state contestants in early December.

Cutoff Date. The room costs are NOT included in the \$90 Entry Fee.

8. For Other Attendees (this includes fair delegates, parents, family, friends, etc): PSACF Convention Registration and Fees, as well as Hotel reservations and charges, are the responsibility of all other attendees, and are made payable to PSACF and Hershey Lodge, respectively. Information on these matters is mailed to Fairs by PSACF Secretary/Treasurer Bruce Koppenhaver (forms also available online at [www.pafairs.org](http://www.pafairs.org) after Oct. 31). Convention Registration and Badges are required for attending all non-ticketed events, including the Queen Speech Presentations. (exception: a Coronation Banquet ticket can be purchased separately if not attending any badge-required event)
9. STATE COMPETITION JUDGING CRITERIA:
  - a. **Written Essay** on the topic "**What My Fair Means To My Community**". (300 words or less). *Judging Criteria: essay length, content, grammar, and spelling. [15 points]*
  - b. **Personal Interview** - each contestant will meet alone with the panel of 3 judges. *Judging Criteria: Conversational ability, the answers to the questions, appearance/poise, activities, and knowledge of the fair industry. [35 points]*
  - c. **Speech Presentation** on the topic "**Why You Should Come To My Fair**" (3-5 minutes; timed event). Persuasive speech appropriate for an audience of adults. The audience is the panel of 3 judges along with any other parents, fair members, or guests who wish to view the presentations. Props that enhance this speech for this targeted audience are permitted, but not required. Contestants are judged on the effectiveness of their public speaking skills; not "entertainment". Overhead projectors or Powerpoint presentations are not permitted. *Judging Criteria: speech content (to include agriculture), speech format, conveying a message, public speaking ability, and poise/presence. [30 points]*
  - d. **Evening Gown/Introduction** - this segment is conducted on stage, in front of the convention banquet guests (approximately 1,000 people) including the 3 Judges. Each Contestant makes a personal introduction to the audience, similar to that which a Fair Queen would give when visiting a Fair or other public event. The Contestant has approximately **15 seconds** to make this introduction. *Judging Criteria: content, stage presence and appearance. [20 points]*
10. DRESS CODE: No denim jeans, no sneakers, no body piercings (other than earrings) and no chewing gum at any time when *the Contestant is wearing her Fair Queen Sash* during any Convention or Contest activity (*except for the Queens' Party*)
11. The purpose of the State competition is to select the new PA Fair Queen and one (1) First Runner-Up who will represent the PSACF and the Department of Agriculture for one (1) year. Both winners are awarded scholarships. Our program's goal is to select a PA Fair Queen who will serve in the following capacities:
  - a. Attend Fairs across Pennsylvania to promote and participate in the Fair's events and activities (judging, contests, appearances, etc.)
  - b. Represent PSACF at State events and appearances to engage in public speaking, event participation, and interaction with legislators, the public (adults and youth), and agri-businessmen/women,
  - c. Promote greater public understanding, awareness and interest in Pennsylvania's number one industry - agriculture. This involves participation with various commodities of Pennsylvania including livestock (dairy, beef, poultry, swine, goats, sheep, equine, rabbits), agronomic/horticulture/forestry, and other general agri-science and agri-business organizations.
12. If selected as the new PA Fair Queen, the Queen will receive a \$2,000 First Place Scholarship upon fulfilling the following obligations:
  - a. Attend all PA State Fair Queen Program sanctioned events including, but not limited to: Cornucopia (Harrisburg), PA Travel Council Tourism Day (Harrisburg), Ag Progress Days (Rock Springs, PA), Farm-City Day (Harrisburg), the Pennsylvania Farm Show (Harrisburg), and the PSACF Convention (Hershey).
  - b. Attend fairs in all four (4) zones of the PSACF, when invited.
  - c. Attend other events/obligations that may arise on behalf of the PSACF.
  - d. Keep an Event Summary log (Event name and location, purpose/target audience, number of attendees, and contact person).

For assistance with Application process, contact: **Bitsey Kopfinger, 570-296-8790**

Contestants will be ineligible for the final competition if completed Application is not postmarked by November 15, 2009. An **Official Contestant Packet** will be sent to all qualified state contestants in early December.

- e. Make a scrapbook and create a display for the 2010 PSACF Convention showing how she promoted fairs and agriculture during her reign.
  - f. Attend and participate in the 2010 State Fair Queen competition and crown the 2010 State Fair Queen.
  - g. Show proof of scholarship eligibility by presenting a current tuition bill or grade report from her college/university.
  - h. Was exclusively the PA Fair Queen for her entire reign and did not participate in any other pageants nor hold a title for any other commodity group during that time.
13. In the event of her marriage, pregnancy or any other reason that would keep her from fulfilling her obligations during her reign as the PA Fair Queen, the new Queen will relinquish her title, crown, privileges and all gifts, and will be succeeded by the First Runner-Up.
  14. The time, manner and method of conducting the State Contest is solely within the discretion of the PA Fair Queen Contest Coordinators and their Board of Directors, and the decision of the Judges is final. Judging comments and judging scores are not available for distribution during or after the competition.
  15. A complete and detailed *Official Contestant Packet* will be sent in early December to each qualified Contestant and also to her Coordinator using the mailing addresses as indicated on the Official Application.

For assistance with Application process, contact: **Bitsey Kopfinger, 570-296-8790**

Contestants will be ineligible for the final competition if completed Application is not postmarked by November 15, 2009. An *Official Contestant Packet* will be sent to all qualified state contestants in early December.



## 2010 PA State Fair Queen Contest Schedule <sup>1</sup>

**DRESS CODE:** Must bring local Fair Queen sash.

No denim jeans, no sneakers, no body piercings (other than earrings) and no chewing gum at any time when the Contestant is wearing her Sash during any Convention or Contest activity. *Remember, when you wear the Sash, you represent your Fair and the PA State Fair Queen Program! see exception below\**

### Thursday, January 21

Contestant Orientation (4:00 pm)

Attire: Business Casual (appropriate for a Meeting)

*(Fair Sash, Slacks, corduroys, khakis; sweaters, button-down shirts, etc.)*

★ **Judging: Evening Gown and Introduction** at the PSACF Annual Banquet

Attire: Evening Gown of your choice; Fair Sash

Contestants' Group Photo

Attire: same as above for PSACF Banquet

### Friday, January 22

★ **Judging: Personal Interviews**

Attire: Business Dress

*(Suit, dress pants, skirts, blouse, blazer, dress, etc.; similar to what one would wear to a job interview; Fair Sash)*

Judges' Reception

Attire: Business Dress (same as above)

Contestants' Party hosted by 2009 PA Fair Queen Nicole Clemson

Attire: Everyday Casual/Comfortable

*(\* jeans, sweatpants, corduroys, khakis; t-shirts, sweatshirts, pullover; **NO** SASHES for this event)*

### Saturday, January 23

★ **Judging: Speech Presentations**

Attire: Business Dress

*(Suit, dress pants, skirts, blouse, blazer, dress, etc; similar to what one would wear to a job interview or presentation; Fair Sash)*

Hair appointments *(optional)*

Attire: Everyday Casual/Comfortable *(button-down shirt recommended)*

Coronation Rehearsal, Dinner and Pageant

Attire: Evening Gown of your choice; Fair Sash

<sup>1</sup> Subject to change; An **Official Contestant Packet** will be sent to all qualified state contestants in early December. For questions regarding the contest schedule, **Karen Dobson, [kardob@msn.com](mailto:kardob@msn.com)** or **610-212-6180**. Contestants will be ineligible for the final competition if completed Application is not postmarked by November 15, 2009.

# SAMPLE PSACF CONVENTION REGISTRATION FORM

Anyone who is attending any convention event, including Seminars, Table Topics, Trade Show, Showcase, Meetings, and Queen Speech Presentations, must be registered for a Convention Badge.

This is a sample of how the PSACF convention registration form is filled out to include the Queen, Queen Coordinator, Fair Board members and other guests. Actual forms for the 2010 Convention are mailed to fairs by October 31. Forms are also available online at [www.pafairs.org](http://www.pafairs.org).

**FAIR:** Best County Fair

Due before Jan. 1, 2010 to:  
PSACF \* PO Box 546  
Gratz, PA 17030-0546

Name	First Time to Attend	Registration Fee \$XX	Spouse Program #1	Breakfast \$XX (Fri)	Communication Awards \$X	PSACF Banquet \$XX	Breakfast \$XX (Sat)	Spouse Program #2	Coronation Banquet \$XX	Showmen's Banquet \$XX	Name of Guest	Total
1. AMY SMITH	Q	Q		1	1	Q	1		Q			\$ XX
2. PAT MOORE		1	1	1	1	1	1		1			\$ XX
3. BOB WALKER		1		1	1	1			1	1		\$ XX
4. MARTHA SMITH	1	1	1	1	1	1	1	1	4		GEORGE SMITH EVELYN HALL JAMIE DAY	\$ XX

**Sample**

**Total Coronation Tickets**

**7**

**NOTES:**

1. Amy Smith is the Queen Contestant. The "Q" indicates her Registration, PSACF Banquet and Coronation Banquet were already pre-paid with the Contest Entry Fee (\$90). She is also attending the breakfasts and Communication Awards which are paid at full rate.

2. Pat Moore is the Queen Coordinator. As a registered, paid delegate, she is eligible to sign up for the Spouse Program. She is also paying for 6 ticketed events.

3. Bob Walker is a Fair Board member registering as a delegate and paying for 5 ticketed events.

4. Martha Smith is the Queen Contestant's mother. She is registering because she wants to attend convention events. But, the Contestant's father, grandmother and friend are only attending the Coronation Banquet, so their tickets are included in Martha's registration since they will not require Convention Badges.

**Contestant also needs to submit a Reserved Contestant Table Seating Form in addition to the Fair's Convention Registration Form** - see Application Item #8 included in this packet

**TOTAL PAID TICKETS**

Maximum seating at Banquet Table = 10

**Reserved Seating Requested**

Amy Smith (contestant) 1  
Other Paid Guests 6

Open Seats at Amy's Table 3

Will be used to fill in paid guests from other Fairs



## PA FAIR QUEEN COMPETITION APPLICATION

### *PART 2 OF 2: 2010 APPLICATION DOCUMENTS*

**Deadline:** must be postmarked by November 15, 2009 to  
Bitsey Kopfinger, Correspondence Coordinator  
P.O. Box 456, Milford, PA 18337  
*Telephone: 570-296-8790*

A complete Application shall be defined as one in which all of the items listed below have been received by the Correspondence Coordinator, in one complete package, by the postmark deadline.

#### **APPLICATION ITEM CHECKLIST**

- \_\_\_ 1. **Application Form** \*
- \_\_\_ 2. Entry Fee of \$90.00 (*payable to "PA State Fair Queen Program"*)  
Entry Fee covers: 1) Contestant's Contest and Convention Registration, 2) Contestant's PSACF Banquet ticket, and 3) Contestant's Queen Coronation Banquet ticket.
- \_\_\_ 3. Short Biography for Program Booklet (sample included)
- \_\_\_ 4. Two (2) Wallet-Size Photos and Photographer's Signed Release (if necessary)
- \_\_\_ 5. **Biography Form** \* for Judges
- \_\_\_ 6. Essay for Judging
- \_\_\_ 7. Copy of page from Fair's Premium Book showing local Queen Contest rules
- \_\_\_ 8. Reserved Seating Form for Coronation Banquet

\* These forms are also available in Microsoft Word format at <http://www.pafairs.org/convention.htm> .

For assistance with Application process, contact: **Bitsey Kopfinger, 570-296-8790**  
Contestants will be ineligible for the final competition if completed Application is not postmarked by November 15, 2009.  
**An Official Contestant Packet** will be sent to all qualified state contestants in early December.

DEADLINE: postmarked by NOV. 15, 2009  
NOTE: Digital form is available at <http://www.pafairs.org/convention.htm>

\$90.00 ENTRY FEE

## **APPLICATION ITEM #1:** **Official 2010 PA Fair Queen Contest Application**

Name of Sponsoring Fair: \_\_\_\_\_

Name of Contestant: \_\_\_\_\_ Age: \_\_\_\_\_  
(as of 6/1/2009)

Contestant's Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

Contestant's Physical Address: *(i.e. if traveling from another location for the State Contest)*

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contestant's Phone: (\_\_\_\_\_) \_\_\_\_\_

Contestant's Email: \_\_\_\_\_

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Fair Queen Coordinator's Name: \_\_\_\_\_

Coordinator's Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Coordinator's Phone: (\_\_\_\_\_) \_\_\_\_\_

Coordinator's Email: \_\_\_\_\_

**FAIR CERTIFICATION:** Number of contestants that competed at your Fair:

*This is to certify that \_\_\_\_\_ is the*  
*(Name of Contestant)*

*certified representative from our Fair Queen Competition held at our 2009 Fair.*

\_\_\_\_\_  
*(Name of Chaperone)*

*will serve as the Contestant's chaperone during the Convention and the 2010 PA Fair Queen Contest.*

\_\_\_\_\_  
*Signature of Fair Secretary*

*"I hereby acknowledge that the personal information provided on this Application is correct, and that I have read, understood and agreed to abide by the **PA Fair Queen General Rules** attached to the Reference Packet included with this Application. I understand the time, manner and method of conducting the State Contest is solely within the discretion of the PA Fair Queen Contest Coordinators and their Board of Directors, and that the decision of the Judges is final."*

**(Both Fair Queen Contestant and Fair Queen Coordinator must sign below)**

\_\_\_\_\_  
*Fair Queen Coordinator's Signature*

\_\_\_\_\_  
*Fair Queen Contestant's Signature*

DEADLINE: postmarked by NOV. 15, 2009

### **APPLICATION ITEM #3: SHORT BIOGRAPHY**

*For inclusion in the 2010 PA Fair Queen Coronation Program booklet*

Each State Queen Contestant must submit a **short biography paragraph** as part of her Application.

The biography information should be typed, word processed or neatly printed on a separate sheet of paper, and then submitted with her other Application items.

A sample is included below. Please keep paragraphs to this length. The Committee reserves the right to edit the biography paragraph to the proper size to fit beside the photo of the Contestant in the Program booklet.

#### *Example of Biography*

*Sue is the 18-year old daughter of John and Mary Smith of Anytown, PA. She is currently studying nursing at the University of Pennsylvania. Sue received the Knights of Knowledge Award as an Honor Student at the Anytown High School from which she graduated in 2009. While in High School, Sue was a member of the Student Council, Pep Club, Band and was the Feature Twirler/Majorette for the Band Front. Sue was a runner-up in the 2009 Junior Miss before competing in the 2009 Anytown County Fair Queen Contest. Her employment experiences include Hamburger Harry's, babysitting, and working at her local fair in the French fry stand. Sue also serves as a volunteer at the Anytown Community Hospital. In her spare time she enjoys skiing, swimming, dancing and reading.*

### **APPLICATION ITEM #4: TWO (2) PHOTOS**

Each Contestant must submit **two (2) wallet-size photos\***: one for the Coronation Program Book, and the other for a photo board that will be used by the contestants and judges throughout the competition.

Include a **Photographer's Release** if the photo(s) you submit were professionally taken and copyrighted on the back.

DEADLINE: postmarked NOV. 15, 2009

NOTE: Digital form is available at <http://www.pafairs.org/convention.htm>

## **APPLICATION ITEM #5: BIOGRAPHY FOR JUDGES** **2010 PA Fair Queen Contest Biographical Information**

This information will be reviewed by the Judges as part of the contest judging process.

All questions must be answered using the attached form.

**DO NOT RETYPE...**Contestants who wish to complete this application as a Word document should obtain the digital form at <http://www.pafairs.org/convention.htm>.

**All Application Item #5 documents must include the last verification statement with the contestant's signature.**

NOTE: This form is available in Word format at <http://www.pafairs.org/convention.htm> .

For multiple pages, remember to include the title "Application Item #5 - Biographical Information" and the Contestant's name in the upper right-hand corner of each page.

Name of Contestant: \_\_\_\_\_

Fair You Represent: \_\_\_\_\_

Parent(s) or Guardian's Name: \_\_\_\_\_

Contestant's Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

Contestant's Physical Address: (*i.e.* – *from where she will be traveling for the State Contest*)

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date of Birth \_\_\_\_\_ Age \_\_\_\_\_ Contest T-Shirt Size: \_\_\_\_\_  
(As of June 1, 2009)

High School: \_\_\_\_\_ Year of Graduation \_\_\_\_\_

College: \_\_\_\_\_ Major: \_\_\_\_\_

*See next page for Questions*

DEADLINE: postmarked NOV. 15, 2009

NOTE: Digital form is available at <http://www.pafairs.org/convention.htm>

PAGE TWO  
*Contestant Name*  
*Fair Name*

**1. My Career Goals**

**2. My Scholastic Achievements**

**3. Awards or Honors I have received**

**4. My Community, Church, School, etc. Activities**

**5. My Hobbies/Interests**

**6. My Employment Experience (if applicable)**

**7. Explain why you want to be the next PA Fair Queen.**

I hereby verify that I was at least 16 years old, but no older than 20 years old, as of June 1, 2009. I have not been a former local fair queen winner, nor a former PA Fair Queen contestant, and also that I currently do not hold any other title for any other commodity or pageant.

---

*Contestant's signature*

DEADLINE: postmarked by NOV. 15, 2009

Please Type or Word Process  
on separate paper

**APPLICATION ITEM #6: ESSAY**  
**“What My Fair Means to My Community”**

**This is a Judged Item, worth up to 15 points**

**INSTRUCTIONS:**

1. The Essay must be typed or word processed on a separate sheet(s) of paper.
2. Double-spaced.
3. Include the Contestant’s name and name of the Fair she is representing on the top right-hand corner of all pages of the Essay.
4. Include total word count on the bottom right-hand corner of the page (the body of the essay is to be 300 words or less)
5. Topic: **“What My Fair Means to My Community”**.

**JUDGING:** 15 points

Content, Grammar, Spelling and Word Count (body of Essay must be 300 words or less)

*Example:*

Contestant: Amy Smith Fair: Anytown Community Fair
<b><u>Application Item #6: Essay</u></b> What My Fair Means To My Community
(insert essay text here, typed/word-processed, and double-spaced)
Essay Word Count: 295

**APPLICATION ITEM #7: RULES FROM PREMIUM BOOK**

Include a copy of the page from your Fair’s 2009 Premium Book/Tabloid showing the local fair queen contest rules.

## **APPLICATION ITEM #8: CONTESTANT TABLE SEATING**

NOTE: Contestants must coordinate with their Fair Board before submitting this request for their Reserved Table.

Each Queen Contestant will have one (1) Reserved Table at the Coronation.

- Table seating maximum is 10 (contestant plus up to 9 other paid guests).
- This includes family, friends and Fair Board members.

Other paid Banquet guests will be assigned to open seats available at tables after the Contestants' reserved seating is finalized.

Everyone attending the Banquet must do the following:

1. sign up for a Coronation Banquet ticket on the PSACF Convention Registration Form (see enclosed sample in this packet), and
2. pay for that meal ticket by the Dec. 31 deadline. (*Contestant's ticket is already paid for in the \$90 Entry Fee*) **Do not assume** that tickets will be available the day of the event!!
3. be listed on this Reserved Seating Form if they are to be assigned to her Reserved Table.

The actual Coronation Banquet seating is assigned by the Queen Program. First preference is given to the Contestants and their reserved table seating requests (see below). However, the final distribution of all Banquet tickets is based on the counts and payment received by PSACF with the PSACF Convention Registration Form that is submitted by the Fairs. Only paid reservations will be assigned a seat! Everyone, including the Contestant, who signed up and paid for a Banquet ticket will be given an assigned seat ticket by PSACF in their Convention Registration packet.

Use the Reserved Planning Form below to designate up to 9 guests who will be paying for the meal and who are to be assigned to the Contestant's Reserved Table.

Contestant Name: \_\_\_\_\_ Fair Name: \_\_\_\_\_

PRINT NEATLY!

GUEST NAME	GUEST NAME
QUEEN CONTESTANT – banquet ticket included in Contest Registration Fee	6.
2.	7.
3.	8.
4.	9.
5.	10.

Fair Secretary's signature below indicates that the Fair is aware that these Banquet guests must be included on the PSACF Convention Registration form, with payment, by Dec. 31.

Fair Secretary's Signature: \_\_\_\_\_

NOTE<sup>1</sup>: Contestants may have more than 9 pre-paid guests, but only 9 can be designated for her Reserved Table.  
 NOTE<sup>2</sup>: Guests attending the Banquet only (i.e. not getting a Convention Registration badge; not attending other Convention events) - include their ticket request in the count for another Fair Convention delegate on the PSACF Convention Registration Form (see sample in this packet).